

FRESTON PARISH COUNCIL

Chairman: Henry Stogdon

Clerk: Jo Hazlewood – frestonpcclerk@gmail.com

A Meeting of **Freston Parish Council** will be held on 18th January at 7.00 p.m. at Freston Village Hall. All Parish Councillors are summoned to attend and all parishioners are welcome to join.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not to be included in the filming.:

1.	Welcome, followed by: Apologies for Absence: 1.01: To receive apologies for absence 1.02: To consent to absences and apologies received
2.	Declarations of pecuniary and local non-pecuniary interest 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature, including gifts of hospitality exceeding £25 2.02 To receive requests for dispensations.
3.	Public Forum: 3.01 To receive reports for information from District and County Councillors (reports attached) 3.02 To receive questions and matters of concern from members of the public who are present.
4.	To consider and approve the minutes of the Parish Council Meeting held on 11 th October 2023
5.	Business remaining from previous meetings and ongoing projects: 5.01: To receive an update on the laybys on Freston Hill 5.02: To note that dates have been requested for training for the defibrillator 5.03: To note that the location of the dog bins has been approved and the updated quotations are attached to the supporting documents. 5.04: To note that the annual cost from Babergh DC of emptying the bins has increased 5.05: To receive a report on any developments at St. Peters Church Freston 5.06: Update on anticipated CIL funds. To note that planning permission has been granted and we await notification of CIL funds payable to the Council. 5.07: To note Highways' response to the flooding at the junction of Freston crossroads 5.08: To note the response from Highways re weight restriction on Freston Roads
6.	Administration Matters and new items or correspondence for consideration: 6.01: To note the contents of an email from a local resident and to determine any action required 6.02: To note that a thermal imaging camera assigned to Holbrook Parish Council will be available to take thermal images of houses in Freston, if required, during the period 5 th March to 8 th April 6.03: To consider and agree Freston Parish Council's participation in the joint Parish Councils Meetings. (see notes of the meeting held in November 23) 6.04: To note the accident statistics at Freston Crossroads received from Highways Records and Collision department 6.05: To note the email from SALC re the 80 year anniversary of D-Day 6.06: To note the contents of the email (attached) from BMSDC titled "Call for Sites" 6.07: To note the contents of the Clerk's report (attached)

7.	<p>Finance Matters:</p> <p>7.01: To receive the RFO's report, including the balance at the bank (attached)</p> <p>7.02: To note that the bank reconciliation will be signed by a councillor who is not a bank signatory</p> <p>7.03: To note that Andrew Whittle has agreed to audit the Parish Council accounts for year ending 31st March 24</p> <p>7.04: To consider the draft budgets for the 2024-2025 Financial Year and to note the regular payments and the estimated reserves.</p> <p>7.05: To agree the Precept and to sign the Precept request form</p> <p>7.06: To note the schedule of salary payments and to resolve that these payments be made on the appropriate dates and ratified at the next available Council meeting.</p> <p>7.07: To agree that regular payments agreed in the budget plan can, if necessary, be paid in a timely manner and ratified at the next available Parish Council meeting.</p> <p>7.08: To ratify the following payments agreed at the meeting held on 11th October:</p> <table border="1" data-bbox="188 533 1311 685"> <thead> <tr> <th>Inv No</th> <th>Paid to:</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20</td> <td>Royal British Legion</td> <td>£ 25.00</td> </tr> <tr> <td>21</td> <td>Ansvar (Parish Council insurance via CAS)</td> <td>£ 230.78</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>7.09: To authorise the following payments:</p> <table border="1" data-bbox="188 719 1311 902"> <thead> <tr> <th>Inv No</th> <th>Payable to:</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>R. Ross-Smith, reimbursement of Domain Name</td> <td>£ 9.54</td> </tr> <tr> <td>23</td> <td>Mrs J Hazlewood - 2nd quarter salary 1 July – 30 Sept</td> <td>£ 296.95</td> </tr> <tr> <td>24</td> <td>HMRC – PAYE – 2nd quarter ending 5th October 23</td> <td>£ 74.20</td> </tr> <tr> <td>25</td> <td>Village Hall, Meeting hire for January</td> <td>£ 25.00</td> </tr> </tbody> </table>	Inv No	Paid to:	Amount	20	Royal British Legion	£ 25.00	21	Ansvar (Parish Council insurance via CAS)	£ 230.78				Inv No	Payable to:	Amount	22	R. Ross-Smith, reimbursement of Domain Name	£ 9.54	23	Mrs J Hazlewood - 2 nd quarter salary 1 July – 30 Sept	£ 296.95	24	HMRC – PAYE – 2 nd quarter ending 5 th October 23	£ 74.20	25	Village Hall, Meeting hire for January	£ 25.00
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8	<p>Planning Matters</p> <p>8.01: To receive updates on previous planning applications:</p> <p>DC/23/04109 Proposal: Application under S73a for Removal or Variation of a Condition following grant of Planning Permission B/12/00500 dated 18/12/2015 Town and Country Planning Act 1990.- To vary Condition 27 (Approved Plans) Location: Former HMS Ganges Site, Shotley Gate, Shotley, Suffolk: refusal recommended due to concerns of increased traffic and in particular the effect on Freston Crossroads – Awaiting Decision</p> <p>DC/23/04391 - Proposal: Application for change of use of Land at Freston Hill from agricultural land to a dog walking park, together with a car park and fencing: Location: Freston Hill, Freston, Suffolk. Application refused (see planning officer's report in supporting documents)</p> <p>8.02: To consider new applications received:</p> <p>DC/23/05908 Proposal: Full Planning Application - Conversion of barns to form 3No. dwellings and associated landscaping, using existing access. Location: Potash Farm, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2PJ</p> <p>DC/23/05909 Proposal: Application for Listed Building Consent - Works to facilitate conversion of barns to form 3No. dwellings. Location: Potash Farm, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2PJ</p>																											
9..	<p>Parish Councillors' Reports:</p> <p>To note Parish Councillors' reports and activities since the last meeting</p>																											
10.	<p>To consider items to be included in the next Agenda:</p>																											
11.	<p>Dates of future Parish Council Meetings:</p> <p>To determine the date of the next Parish Council Meeting</p>																											

Signed 

Clerk/Proper Officer
Freston Parish Council

Date: 11/01/24

CAS: Community Action Suffolk, SALC: Suffolk Association of Local Councils, RFO: Responsible Finance Officer, CIL: Community Infrastructure Levy,