

Freston Parish Council

Chairman: Cllr Henry Stogden

Parish Clerk: Mrs Jill Davis e-mail: FrestonPCClerk@gmail.com or Tel: 01473 780159

A Virtual Meeting of **FRESTON PARISH COUNCIL** will be held **REMOTELY** on **WEDNESDAY THE 20TH OF MAY 2020** at **7.00pm**. All Parish Councillors are summoned to attend and all parishioners are welcome to join.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

PASSWORD: 676119

ID: 983 0067 5945

1. **Welcome by the Chairman:**
2. **Apologies for absence:** to receive and note apologies
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 22nd of January 2020:**
5. **To approve the minutes of the Extraordinary Parish Council Meeting held on the 4th of March 2020:**
6. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda
7. **Reports:**
 - 7.a County Councillor Reports
 - 7.b District Councillor Reports
8. **THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020:** to formalise and Inform
 - 8.a To inform members of the Regulations 2020
 - 8.b To inform members of the Cancellation of the Annual Meeting of the Parish Council
 - 8.c To inform members of the Cancellation of the Annual Meeting of the Parish/Village
 - 8.d To formally minute and approve the current Chairman to continue in the role until May 2020 (If wishes to)
 - 8.e To formally minute and approve the current Vice- Chair to continue in the role until May 2021(if wishes to)
 - 8.f To formally minute and approve for the various committees/working party members to continue in the roles until May 2021
9. **Clerk's Report:** Items received after publication of the agenda
 9. a-d February's Report
 9. e-h March's Report
 9. i – p April's Report
 - 9.q – u May's Report
10. **Correspondence:** Items received after publication of the agenda
No correspondence received for February, March, April and May 2020
11. **Covid – 19**
 - 11.a To remind the members of SALC's Passwords (separate email)
 - 11.b To remind the members of NALC's Passwords (separate email)
 - 11.c To update members with current Covid – 19 information
12. **Freston Layby:**
 - 12.a For members to consider actioning a Business Plan in relation to requesting a Traffic Regulation Order
 - 12.b For members to consider how to raise the funds for the Traffic Regulation Order (upto £10,000)
 - 12.c For members to request SCCllr Wood's support
13. **Freston Hill 'Bus Stop' Works:**
 - 13.a For members to consider the costing and improvement works for the Freston Hill bus stop
 - 13.b For members to consider approving the request of funding to Local Councillors
 - 13.c For members to consider approving a request for other funding streams
14. **Finance and Administration:**
 - 14.a To update members with the hours worked in January, February, March and April 2020
 - 14.b To update members with the Bank Statement Balances for January, February and March 2020

- 14.c To inform members that the end of year Bank Balances for 2019 – 2020 is £2782.20
- 14.d To inform members that the External Auditing Forms have been received
- 14.e To inform members that VAT was claimed £31.42, however this amount was received in April of the 2020 – 2021 Financial Year.

15. Financial Year 2020 – 2021:

- 15.A For members to approve the SALC Membership Subscription for 2020 – 2021 £139.32
- 15.b To update members with the opening Bank Balances for the start of the 2020 – 2021 Financial Year £2782.20
- 15.c To update members with the Bank Statement Balances for April 2020
- 15.d For members to approve SALC's Payroll charge for the year £90.00 +VAT
- 15.e To inform members that the first Precept Payment has been received £1250.00
- 15.f For members to consider a donation to Survivors in Transition Charity
- 15.g To inform members that the Grass Cutting by SCC has begun
- 15.h For members to consider a donation to the Suffolk Accident Rescue Service

16. Planning Matters:

- 16.a Local Authority – Coronavirus and Continuity of Planning Services Information
- 16.b BDC Planning Update Information
- 16.c Discharge of Conditions – DC/19/01111 Condition 8 (Skylark Mitigation Strategy). Land South Of, Main Road, Woolverstone. Suffolk

Condition Approved

- 16.d Agricultural Determination – DC/20/00092 Application for prior notification of agricultural development. Lodge Farm, Off The Street, Freston, Ipswich Suffolk IP9 1AG

Considered

Please visit <https://planning.baberghmidsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

17. Employment Matters:

- 17.a For members to consider the Working from Home Payment for the Clerk
- 17.b For members to approve the Written Statement of Terms and Conditions of Employment
- 17.c For members to approve the Chairman to sign the Written Statement of Terms and Conditions of Employment
- 17.d To inform members of the annual leave entitlement: 10 hours
- 17.e To inform members of my annual leave dates for 2020 - 2021

18. Payments to be approved:

| | | |
|-------------------------------------|----------------|----------------|
| 18.a Mr Buxton – Grass Cutting | | £200.00 |
| 18.b SALC – 6 Month Payroll costing | £45.00 [£9.00] | £54.00 |
| 18.c SALC – Annual Subscription | | £139.32 |
| 18.d Jill Davis – April Salary | | £69.80 |
| 18.e Jill Davis – May Salary | | £69.80 |
| 18.f Jill Davis – June Salary | | £69.80 |
| 18.g Jill Davis – February Expenses | | £3.50 |
| 18.h Jill Davis – March Expenses | £39.59 [£4.50] | £44.09 |
| | TOTAL | £650.31 |

**19. The Date of the Next Parish Council Meeting:
Wednesday 17th of June 2020 7.00pm
Either in the Village Hall or to be held Remotely**

Jill Davis – FrestonPCClerk@gmail.com 01473 780159 (Clerk)

Dated: 15th of May 2020