

FRESTON PARISH COUNCIL

Chairman: Henry Stogdon

Clerk: Jo Hazlewood – frestonpcclerk@gmail.com


A Meeting of **Freston Parish Council** will be held on 5th April 2023 at 7.30 p.m. at Freston Village Hall. All Parish Councillors are summoned to attend and all parishioners are welcome to join.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not to be included in the filming.:

1.	Welcome, followed by: Apologies for Absence: 1.01: To receive apologies for absence 1.02: To consent to absences and apologies received
2.	Declarations of pecuniary and local non-pecuniary interest 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature, including gifts of hospitality exceeding £25 2.02 To receive requests for dispensations.
3.	Public Forum: 3.01 To receive reports for information from District and County Councillors (attached) 3.02 To receive questions and matters of concern from members of the public who are present.
4.	To consider and approve the minutes of the Parish Council Meeting held on 22 nd November 2022,
5.	Business remaining from previous meetings and ongoing projects: 5.01: To receive an update on the vehicles parked on the layby below Monkey Lodge 5.02 To note the contents of the email from Cllr Simon Harley re notices for the layby and to decide whether action can be taken. 5.02: To receive an update on the proposed defibrillator 5.03: To discuss any developments at St. Peters Church Freston
6.	Administration Matters and new items or correspondence for consideration: 6.01: To review and adopt the Publication Scheme 6.02: To review and adopt the GDPR policy 6.03: To review and adopt the FOI Request Policy 6.03: To consider a request for a contribution to M Fairman book publishing. 6.04: To note the contents of the Clerk's report (attached)

7.	<p>Finance Matters:</p> <p>7.01: To receive the RFO's report, including the balance at the bank.</p> <p>7.02: To receive the draft year end accounts up to and including 31st March 23</p> <p>7.03: To consider and agree a protocol for paying wages and invoices for services in between quarterly meetings.</p> <p>7.03: To note the following payment has been made since the last meeting:</p> <table border="1" data-bbox="240 344 1289 383"> <tr> <td data-bbox="240 344 336 383">1.</td> <td data-bbox="336 344 1139 383">S. Buxton – grass cutting for year 2022</td> <td data-bbox="1139 344 1289 383">£ 150.00</td> </tr> </table> <p>7.04: To agree the following payments</p> <table border="1" data-bbox="240 421 1289 533"> <tr> <td data-bbox="240 421 336 459">1.</td> <td data-bbox="336 421 1107 459">SALC – payroll services</td> <td data-bbox="1107 421 1289 459">£ 22.80</td> </tr> <tr> <td data-bbox="240 459 336 497">2.</td> <td data-bbox="336 459 1107 497">Mrs J Hazlewood – final quarter salary Jan–March 2023</td> <td data-bbox="1107 459 1289 497">£ 296.95</td> </tr> <tr> <td data-bbox="240 497 336 533">3.</td> <td data-bbox="336 497 1107 533">HMRC – final quarter PAYE</td> <td data-bbox="1107 497 1289 533">£ 74.20</td> </tr> </table>	1.	S. Buxton – grass cutting for year 2022	£ 150.00	1.	SALC – payroll services	£ 22.80	2.	Mrs J Hazlewood – final quarter salary Jan–March 2023	£ 296.95	3.	HMRC – final quarter PAYE	£ 74.20
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8	<p>Planning Matters</p> <p>8.01 To receive an update on the planning applications previously considered: DC/22/05595: Proposal: Householder Application - Erection of 1.8m high timber screening, 2.7m high timber pergola, permeable seating areas, and planting of native hedging and specimen trees. Location: 2 Berners Yard, Harkstead Lane, Woolverstone, IP9 1BF Granted</p> <p>To note the decisions relating to The Forge (letters attached)</p> <p>8.02: To consider new planning applications received: no new applications received before the publication of this agenda</p>												
9..	<p>Parish Councillors' Reports: To note Councillors reports and activities since the last meeting</p>												
10.	<p>To consider items to be included in the next Agenda:</p>												
11.	<p>Dates of future Parish Council Meetings: The next Parish Council meeting will be the Annual Parish Council meeting, which must be held between 9th and 25th May when the new councillors take office.</p>												

Signed 

Clerk/Proper Officer
Freston Parish Council

Date: 30.03.23