

FRESTON PARISH COUNCIL

The Annual Meeting of **Freston Parish Council** will be held on 12th August 2022 at 7.00 p.m. at Freston Village Hall. All Parish Councillors are summoned to attend and all parishioners are welcome to join.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not to be included in the filming.

1.	Election of Chairman and signing of the Declaration of Acceptance
2.	Apologies for absence: to receive and consent to apologies
3.	Declarations of pecuniary and local non-pecuniary interest 3.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature, including gifts of hospitality exceeding £25 3.02 To receive requests for dispensations. 3.03 To remind councillors that they must update their register of interests form.
4.	Public Forum: 4.01 To receive reports for information from District and County Councillors 4.02 To receive questions and matters of concern from members of the public who are present.
5.	To consider and approve the minutes of the Parish Council Meeting held on 22 nd June 2021,
6.	To approve the appointment of the Parish Clerk and Responsible Finance Officer 6.01 To consider and approve the appointment of Jo Hazlewood as Freston Parish Clerk, Proper Officer and RFO 6.02 To resolve the working hours, rate of pay and home working allowance for the Clerk (report attached)
7.	Administration Matters: 7.01 To agree meeting dates for 2022/2023 7.02 To agree and adopt the Standing Orders 7.03 To agree and adopt the new national Code of Conduct

8.	<p>Finance Matters:</p> <p>8.01 To approve the draft accounts for the year ending 31st March 2022</p> <p>8.02 To note that the accounts for the year ended 31st March 2022 have been audited by the internal auditor and to note any recommendations made.</p> <p>8.03 To approve and, if agreed, to sign the AGAR documents</p> <p>8.04 To note that the Clerk will complete the Certificate for Exemption certifying Freston Parish Council as exempt from a limited assurance review for 2021/22 under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015, following approval of items 8.02 and 8.03.</p> <p>8.05 To confirm that all relevant documents, AGAR, Certificate of Exemption, Notice of Public Rights, will be published on the Council's website.</p> <p>8.06 To consider and approve the following payments/commitments</p> <ul style="list-style-type: none"> a) SALC payroll - £36.00 (invoice dated 30.9.21) b) Parish Council's insurance policy – cover expired c) Freston Village Hall – Invoice dated 30.6.21 £20.00 d) Grass cutting – Stanley Buxton £250.00 e) The annual wreath donation for Remembrance Day f) Website hosting g) ICO registration h) SALC membership i) Litter and dog bin emptying (Babergh DC) j) Hours worked to date by JH <p>and any other invoices/commitments received prior to the meeting.</p> <p>8.07 To note that the precept request for £2,575 has been acknowledged by Babergh District Council and the first 50% has been paid</p> <p>8.08 To confirm the Freston Parish Council's bank and details and to approve the bank mandate</p>
9	<p>Planning Matters</p> <p>To consider planning consultation requests received</p> <p>DC/22/03357 Proposal: Application to determine if Prior Approval is required for a Proposed: Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings. The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 14, Class J - To install a 43kW photovoltaic array to serve existing holiday let accommodation including EV chargers. Inverters and associated plant will be housed inside existing buildings. Location: Lodge Farm, off The Street, Freston, Ipswich Suffolk IP9 1AG</p> <p>DC/22/03739: Proposal: Householder Application - Erection of first floor side extension over existing ground floor extension and repair works Location: 1 Hillside Cottages, Freston Hill, Freston, Ipswich Suffolk IP9 1AA Land Adjacent to the Old Rectory: Request for a letter of support for planning application on the plot adjacent to the Old Vicarage – email circulated.</p>
10.	<p>Councillors' Reports:</p> <p>To note Councillors reports and activities since the last meeting</p>
11	<p>To consider items to be included in the next Agenda</p>
12	<p>To determine the date of the next Parish Council Meeting:</p>

Signed

Councillor
Councillor