

FRESTON PARISH COUNCIL

Chairman: Henry Stogdon

Clerk: Jo Hazlewood – frestonpcclerk@gmail.com

A Meeting of **Freston Parish Council** will be held on 17th May 2023 at 7.30 p.m. at Freston Village Hall. All Parish Councillors are summoned to attend and all parishioners are welcome to join.

AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not to be included in the filming.:

1.	Election of Chairman: to elect a Chairman of the Council and to receive the signed declaration of acceptance of office.
2.	To receive the Declarations of Acceptance of Office from all councillors
3.	Declarations of pecuniary and local non-pecuniary interest 3.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature, including gifts of hospitality exceeding £25 3.02 To receive requests for dispensations. 3.03 To remind councillors that it is a legal duty to submit a register of interests within 28 days of taking office. 3.04: To receive signed copies of the Method of Service of Summons and the Data Protection checklist for councillors
4.	To consider co-option of new councillors to fill the vacancies on the council.
5.	Public Forum: 5.01 To receive reports for information from District and County Councillors 5.02 To receive questions and matters of concern from members of the public who are present.
6.	To consider and approve the minutes of the Parish Council Meeting held on 5 th April 2023
7.	Business remaining from previous meetings and ongoing projects: 7.01: To receive an update on the vehicles parked on the layby below Monkey Lodge 7.02: To receive an update on the provision of a defibrillator
8.	Administration Matters and new items or correspondence for consideration: 8.01: To review and adopt the Council's Standing Orders 8.02: To review and adopt the Financial Regulations 8.03: To review and adopt the Code of Conduct 8.04: To review the Asset Register 8.05: To note the contents of the Clerk's report
9.	Finance Matters: 9.01: To receive a bank reconciliation for period ending 30 th April 2023.. 9.02: To receive and agree the Exemption Certificate for smaller councils 9.03: To receive the Internal Auditor's report for the year 2022-23. 9.04: To note and agree Section 1 and Section 2 of the AGAR for 2022-23 9.05 To review the Statement of Internal Controls for year ending 31.3.23

	9.06 To review and agree the bank mandate	
	9.07 To agree the following payments :	
	1.	SALC – annual subscription for 2023-24 (BACs) £ 99.48
	2.	Freston Village Hall (Hall hire for 5.04.23)(BACs) £ 25,00
	3.	Malcolm Farman – contribution to publication of book about Freston £ 250.00
10.	Planning Matters: No planning applications have been received since the last meeting.	
11.	Parish Councillors' Reports: To note Councillors reports and activities since the last meeting.	
12.	To consider items to be included in the next Agenda:	
13.	Dates of future Parish Council Meetings:	

Signed



Clerk/Proper Officer
Freston Parish Council

Date: 10.05.23