

## FRESTON PARISH COUNCIL

**Chairman: Henry Stogdon**

**Clerk: Jo Hazlewood – [frestonpcclerk@gmail.com](mailto:frestonpcclerk@gmail.com)**

A Meeting of **Freston Parish Council** will be held on 11<sup>th</sup> October 2023 at 7.00 p.m. at Freston Village Hall. All Parish Councillors are summoned to attend and all parishioners are welcome to join.

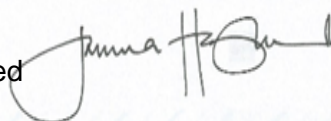
### AGENDA

*The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not to be included in the filming.:*

<b>1.</b>	<b>Welcome, followed by:</b> <b>Apologies for Absence:</b> <b>1.01:</b> To receive apologies for absence <b>1.02:</b> To consent to absences and apologies received
<b>2.</b>	<b>Declarations</b> of pecuniary and local non-pecuniary interest <b>2.01</b> To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature, including gifts of hospitality exceeding £25 <b>2.02</b> To receive requests for dispensations.
<b>3.</b>	<b>Public Forum:</b> <b>3.01</b> To receive reports for information from District and County Councillors (reports attached) <b>3.02</b> To receive questions and matters of concern from members of the public who are present.
<b>4.</b>	<b>To consider and approve the minutes</b> of the Parish Council Meeting held on 19 <sup>th</sup> July 2023
<b>5.</b>	<b>Business remaining from previous meetings and ongoing projects:</b> <b>5.01:</b> To receive an update on the laybys and overnight parking <b>5.02:</b> To note that the defibrillator is installed at the Freston Boot and to record thanks to County Councillor Simon Harley and District Councillor Daniel Potter for their financial support. <b>5.03:</b> To arrange possible dates for training for the defibrillator <b>5.04:</b> To decide the exact location, including pictorial evidence, of any additional 30 mph sign in order to generate a quote from Highways. <b>5.05:</b> To decide on the exact location for a dog waste bin and to determine whether to go ahead with the purchase of a bin. Details of costs of the bins and the annual cost of emptying the bins are attached in the supporting documents. <b>5.06:</b> To receive a report on any developments at St. Peters Church Freston <b>5.07:</b> To determine the next steps for developing an Emergency Plan <b>5.08:</b> Update on the Community Payback Scheme <b>5.09:</b> Update on anticipated CIL funds
<b>6.</b>	<b>Administration Matters and new items or correspondence for consideration:</b> <b>6.01:</b> To note the contents of an email from a local resident and to determine any action required <b>6.02:</b> To note the contents of the email re Dementia Friends Sessions <b>6.03:</b> To note the contents of the email concerning the Electrical Safety Fund <b>6.04:</b> To note that a thermal imaging camera assigned to Holbrook Parish Council will be available to take thermal images of houses in Freston, if required, during the

	<p>period 5<sup>th</sup> December 2023 and 4<sup>th</sup> January 2024. Further details of the scheme in the Clerk's report.</p> <p><b>6.05:</b> Invitation from Babergh &amp; Mid-Suffolk District Council to attend a Parish Council Liaison Meeting on 30<sup>th</sup> October from 9.30 – 11.30 a.m. at Great Cornard.</p> <p><b>6.06:</b> Invitation to a seminar run by SALC on Nationally Significant Infrastructure Projects</p> <p><b>6.07:</b> To discuss remedial action needed re ditches near the bus stop</p> <p><b>6.08:</b> To discuss a possible weight restriction for farm and other vehicles using the Freston village roads</p> <p><b>6.09:</b> To discuss Freston Crossroads and measures to increase safety</p> <p><b>6.10:</b> To note the contents of the Clerk's report (attached)</p>																																							
<b>7.</b>	<p><b>Finance Matters:</b></p> <p><b>7.01:</b> To receive the RFO's report, including the balance at the bank.</p> <p><b>7.02:</b> To note that the bank reconciliation will be signed by a councillor who is not a bank signatory</p> <p><b>7.03:</b> To appoint an internal auditor for the financial year 2023/24</p> <p><b>7.04:</b> To consider a contribution of £75 towards the cost of the band for the Harvest Festival</p> <p><b>7.05:</b> To ratify the following payments made since the last meeting:</p> <table border="1"> <thead> <tr> <th>Inv No</th> <th>Paid to:</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>Freston Village Hall – July meeting</td> <td>£ 25.00</td> </tr> <tr> <td>12</td> <td>Community Heartbeat Trust - Defibrillator</td> <td>£ 2,832.00</td> </tr> <tr> <td>13</td> <td>Email hosting and support, IP9 IT Services</td> <td>£ 61.00</td> </tr> </tbody> </table> <p><b>Payments to be authorised – to be paid as soon as possible following the meeting</b></p> <table border="1"> <thead> <tr> <th>Inv No</th> <th>Payable to:</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>Babergh District Council – uncontested election costs</td> <td>£ 120.85</td> </tr> <tr> <td>15</td> <td>Mrs J Hazlewood - 2<sup>nd</sup> quarter salary 1 July – 30 Sept</td> <td>£ 296.95</td> </tr> <tr> <td>16</td> <td>HMRC – PAYE – 2<sup>nd</sup> quarter ending 5<sup>th</sup> October 23</td> <td>£ 74.20</td> </tr> <tr> <td>17.</td> <td>SALC – 6 months payroll services</td> <td>£ 22.80</td> </tr> <tr> <td>18.</td> <td>Information Commissioners' Office – annual registration (Direct Debit)</td> <td>£ 35.00</td> </tr> <tr> <td>19.</td> <td>CAS – One Suffolk Web hosting</td> <td>£ 60.00</td> </tr> <tr> <td>20.</td> <td>Freston Village Hall – hire of hall 12<sup>th</sup> September</td> <td>£ 25.00</td> </tr> <tr> <td>21.</td> <td>Annual Insurance Ansvar, via CAS</td> <td>tbc</td> </tr> </tbody> </table>	Inv No	Paid to:	Amount	11	Freston Village Hall – July meeting	£ 25.00	12	Community Heartbeat Trust - Defibrillator	£ 2,832.00	13	Email hosting and support, IP9 IT Services	£ 61.00	Inv No	Payable to:	Amount	14	Babergh District Council – uncontested election costs	£ 120.85	15	Mrs J Hazlewood - 2 <sup>nd</sup> quarter salary 1 July – 30 Sept	£ 296.95	16	HMRC – PAYE – 2 <sup>nd</sup> quarter ending 5 <sup>th</sup> October 23	£ 74.20	17.	SALC – 6 months payroll services	£ 22.80	18.	Information Commissioners' Office – annual registration (Direct Debit)	£ 35.00	19.	CAS – One Suffolk Web hosting	£ 60.00	20.	Freston Village Hall – hire of hall 12 <sup>th</sup> September	£ 25.00	21.	Annual Insurance Ansvar, via CAS	tbc
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<b>8</b>	<p><b>Planning Matters</b></p> <p><b>8.01:</b> To receive updates on previous planning applications:</p> <p><b>DC/21/05797: Proposal:</b> Discharge of Conditions Application for DC/21/05797 - Condition 4 (Methodology of Repairs) and 12 (Flue) Location: Tower House, Freston Park, Freston, Ipswich Suffolk IP9 1AD – this has been <b>approved</b>.</p> <p><b>DC/23/04109 Proposal:</b> Application under S73a for Removal or Variation of a Condition following grant of Planning Permission B/12/00500 dated 18/12/2015 Town and Country Planning Act 1990.- To vary Condition 27 (Approved Plans) <b>Location:</b> Former HMS Ganges Site, Shotley Gate, Shotley, Suffolk: <b>refusal recommended</b> due to concerns of increased traffic and in particular the effect on Freston Crossroads</p>																																							
<b>9..</b>	<p><b>Parish Councillors' Reports:</b></p> <p>To note Councillors reports and activities since the last meeting</p>																																							
<b>10.</b>	<p><b>To consider items to be included in the next Agenda:</b></p>																																							
<b>11.</b>	<p><b>Dates of future Parish Council Meetings:</b></p> <p>To determine the date of the next Parish Council Meeting</p>																																							

Signed



Clerk/Proper Officer  
Freston Parish Council

Date: 04/10/23

CAS: Community Action Suffolk, SALC: Suffolk Association of Local Councils, RFO: Responsible Finance Officer, CIL: Community Infrastructure Levy,