

FRESTON PARISH COUNCIL

Chairman: Henry Stogdon

Clerk: Jo Hazlewood – frestonpcclerk@gmail.com

Minutes of **Freston Parish Council** meeting held on 10th January 2023 at 7.00 p.m. at Freston Village Hall.

Present: Cllr Henry Stogdon, Cllr Vanessa Penn, Cllr Gemma Stronach

In Attendance: Jo Hazlewood (Clerk)

1.	The Chairman welcomed everyone to the meeting Apologies for Absence: Apologies were also received from Cllr Russell Ross-Smith, District Cllr Jane Gould and County Councillor Simon Harley	
2.	Declarations of pecuniary and local non-pecuniary interest 2.01 Councillors were invited to declare any pecuniary or non-pecuniary interests relevant to the Agenda – no declarations were received 2.02 No requests for dispensation were received.	
3.	Public Forum: 3.01 To receive reports for information from District and County Councillors. Reports had been circulated from both the District and County Councillors. Neither were able to be present at the meeting, but both had offered to respond to any questions on their reports 3.02 No members of the public were present	
4.	To consider and approve the minutes of the Parish Council Meeting held on 22 nd November 2022. The minutes of the meeting held on 22 nd November 2022 were agreed to be a true record of the meeting and were duly signed by the Chairman.	
5.	Business remaining from previous meetings and ongoing projects: 5.01: To receive an update on the vehicles parked on the layby below Monkey Lodge. As detailed in the Clerk's report, 5.02: To receive an update on the site for the defibrillator and to note the advice from the article in the Clerk magazine. No further update. The Chair agreed to speak to the owner of the Boot.	Clerk Cllr Stogdon
6.	Administration Matters and new items for consideration: 6.01: The contents of the minutes of the Babergh East Police and Parish Forum were noted. 6.02: Co-option of councillors: councillors noted that a notice had been put on village noticeboard announcing councillor vacancies. As soon as the requisite period of the notice had expired, co-option can go ahead, provided candidates meet the criteria to become a Parish Councillor. 6.03: To consider carrying out a Parish survey to assess the Parish's expectations of the Parish Council. The Chairman had completed a survey which produced a reply from a parishioner who would like the Parish Council to fund	

	<p>paint to paint the phone box and to provide plants. The Chairman agreed to have a look at the phone box. The clerk will investigate grants for plants. A discussion followed about various parts of Freston's paths and hedges which needed attention. The clerk would investigate the community payback scheme via Gov.uk. Cllr Simon Harley explained that landowners are generally responsible for hedges overhanging the road and Highways are responsible for the verges (1.2m). The Chairman agreed to talk to the landowners in the first instance to ask them to trim any relevant hedges. The clerk was asked to use the reporting tool to highlight the issue with the path going from Hillside cottages to the Freston Boot and to send the reference number to Cllr Harley who will chase it up with Highways. It was agreed that the road into Freston near the water tower needs reporting as it repeatedly floods.</p> <p>6.04: Councillors noted the response from Woolverstone PC to the planning application for 48 houses at Shotley but decided to make no response.</p> <p>6.05: The contents of the Clerk's report were noted.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr Stogdon</p> <p>Clerk</p>																																	
<p>7.</p>	<p>Finance Matters:</p> <p>7.01: To receive an update on the new bank account and to report the current balance. The second half of the precept had been paid into the account (£1287.50) and payments had been raised online, amounting to £745.80. When the insurance premium of £228.03 was authorised and paid the balance at the bank would be £313.67. The cheque paid in from the old HSBC account had been returned to the Council unpaid due to being over 6 months old. Cllr Stogdon agreed to contact HSBC to obtain a new cheque.</p> <p>7.02: To note that the national pay awards from April 22 had been agreed. Councillors agreed to implement the national pay award. The clerk had not generated any salary payments due to there being insufficient funds in the bank at present.</p> <p>7.03: To note that the estimated tax base which underpins the precept has been received. The Clerk will prepare a budget for Councillors to consider at their next meeting.</p> <p>7.04: To agree the following payments, some of which would be paid when sufficient funds were in the bank.</p> <table border="1" data-bbox="240 1223 1289 1733"> <tr> <td>1.</td> <td>Clerk – to agree back payment of hours from March 2022 16 hours @ £11.42 per hour (new pay rate) 4 months' salary payments 40 hours @ £11.42 per hour (new pay rate)</td> <td>£ 182.72* £ 456.80*</td> </tr> <tr> <td>2.</td> <td>SALC – subscription 2022/23</td> <td>£ 143.80</td> </tr> <tr> <td>3.</td> <td>SALC – payroll services for 2021/22</td> <td>£ 36.00</td> </tr> <tr> <td>4.</td> <td>H. Stogdon – reimbursement for grass cutting payment</td> <td>£ 250.00</td> </tr> <tr> <td>5.</td> <td>R. Ross-Smith – reimbursement for web hosting</td> <td>£ 60.00</td> </tr> <tr> <td>6.</td> <td>Village Hall – 3 hire charges for 21/22 & 22/23 to date</td> <td>£ 70.00</td> </tr> <tr> <td>7.</td> <td>Mr. Anthony Gould – IT services</td> <td>£ 61.00</td> </tr> <tr> <td>8.</td> <td>Mrs. J. Hazlewood – reimbursement data protection fee</td> <td>£ 40.00</td> </tr> <tr> <td>9.</td> <td>CAS – web hosting 22/23</td> <td>£ 60.00</td> </tr> <tr> <td>10.</td> <td>CAS – insurance premium</td> <td>£ 228.03</td> </tr> <tr> <td>11.</td> <td>Village Hall hire for 22/11/22 (when invoice received)</td> <td>£ 25.00</td> </tr> </table> <p>*These figures will include the amount payable to HMRC, which will be calculated by SALC payroll.</p> <p>It was agreed that these payments should be made as soon as possible.</p> <p>7.05: It was noted that clerk had informed Babergh of the new bank account details and the second half of the precept had been received.</p>	1.	Clerk – to agree back payment of hours from March 2022 16 hours @ £11.42 per hour (new pay rate) 4 months' salary payments 40 hours @ £11.42 per hour (new pay rate)	£ 182.72* £ 456.80*	2.	SALC – subscription 2022/23	£ 143.80	3.	SALC – payroll services for 2021/22	£ 36.00	4.	H. Stogdon – reimbursement for grass cutting payment	£ 250.00	5.	R. Ross-Smith – reimbursement for web hosting	£ 60.00	6.	Village Hall – 3 hire charges for 21/22 & 22/23 to date	£ 70.00	7.	Mr. Anthony Gould – IT services	£ 61.00	8.	Mrs. J. Hazlewood – reimbursement data protection fee	£ 40.00	9.	CAS – web hosting 22/23	£ 60.00	10.	CAS – insurance premium	£ 228.03	11.	Village Hall hire for 22/11/22 (when invoice received)	£ 25.00	<p>Cllr Stogdon</p> <p>Clerk</p>
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<p>8</p>	<p>Planning Matters</p> <p>8.01 To receive an update on the planning applications previously considered:</p>																																		

	<p>DC/22/03739: Proposal: Householder Application - Erection of first floor side extension over existing ground floor extension and repair works Location: 1 Hillside Cottages, Freston Hill, Freston, Ipswich Suffolk IP9 1AA: Application granted</p> <p>DC/22/04288 Proposal: Householder Application - Conversion of outbuilding into an annexe for ancillary family use, including roof mounted PV solar panels, air source heat pump and external alterations (following demolition of chimney). Location: Linden House, The Street, Freston, Ipswich Suffolk IP9 1AH Application Granted</p> <p>8.02: To consider new planning applications received</p> <p>DC/22/05520 Proposal: Application under S73 for Variation or Removal of a Condition following grant of DC/20/01082 - Conversion and extension of former Wheelwright's Workshop to form a new 4-bedroom dwelling, with double garage and associated driveway/parking area. Town and Country Planning Act 1990 (as amended) - To Vary Condition 2 (Approved plans and documents), omission of the cartlodge and reduced scale of extension, alterations as per schedule of works. Location: Workshop at The Forge, Freston Hill, Freston, Ipswich Suffolk IP9 1AB: Following discussion the Council agreed to offer no objection to this application.</p> <p>DC/22/05543: Proposal: Application for Listed Building Consent - Erection of rear extension and alterations as per schedule of works in conjunction with change to residential use. Location: The Workshop at The Forge, Freston Hill, Freston, Ipswich Suffolk IP9 1AB: Following discussion the Council agreed to offer no objection to this application.</p> <p>DC/22/05595: Proposal: Householder Application - Erection of 1.8m high timber screening, 2.7m high timber pergola, permeable seating areas, and planting of native hedging and specimen trees. Location: 2 Berners Yard, Harkstead Lane, Woolverstone, IP9 1BF: Following discussion the Council agreed to offer no objection to this application.</p>	
9.	<p>Councillors' Reports: The meeting on 28th November with the Rector and the Church Warden of St. Peter's Church re the future of the church was discussed and the outcome would be considered at the next Parish Council meeting.</p>	
10	<p>To consider items to be included in the next Agenda:</p> <ul style="list-style-type: none"> • to agree a budget for 23/24 and the precept required. • to consider a report about the future of the Church 	
11	<p>Dates of future Parish Council Meetings: To set the date of the next Parish Council Meeting: the next meeting will be held on either 10th January or 17th January and will be confirmed a.s.a.p.</p>	

The meeting finished at 20.15 p.m.

Henry Stogdon - Chairman

Signed

26th January 2023

Date.....

These minutes were signed as a true record at the meeting on 26th January 2023