

# FRESTON PARISH COUNCIL

**Chairman: Henry Stogdon**

Clerk: Jo Hazlewood – [frestonpcclerk@gmail.com](mailto:frestonpcclerk@gmail.com)

Minutes of **Freston Parish Council** meeting held on 26<sup>th</sup> January 2023 at 7.30 p.m. at Freston Village Hall.

**Present:** Cllr Henry Stogdon, Cllr Russell Ross-Smith, Cllr Gemma Stronach

**In Attendance:** Jo Hazlewood (Clerk) No members of the public were present.

1.	<p><b>The Chairman</b> welcomed everyone to the meeting.</p> <p><b>Apologies for Absence:</b> Apologies were received from Cllr Penn, and County Councillor Simon Harley</p>	
2.	<p><b>Declarations</b> of pecuniary and local non-pecuniary interest</p> <p><b>2.01</b> Councillors were invited to declare any pecuniary or non-pecuniary interests relevant to the Agenda – no declarations were received.</p> <p><b>2.02</b> No requests for dispensation were received.</p>	
3.	<p><b>Public Forum:</b></p> <p><b>3.01</b> To receive reports for information from District and County Councillors. Reports had been circulated from both the District and County Councillors. Neither were able to be present at the meeting. No questions arose from the reports.</p> <p><b>3.02</b> No members of the public were present.</p>	
4.	<p><b>To consider and approve the minutes</b> of the Parish Council Meeting held on 22<sup>nd</sup> November 2022. The minutes of the meeting held on 22<sup>nd</sup> November 2022 were <b>agreed</b> to be a true record of the meeting and were duly signed by the Chairman.</p>	
5.	<p><b>Business remaining from previous meetings and ongoing projects:</b></p> <p><b>5.01:</b> To receive an update on the vehicles parked on the layby below Monkey Lodge. As detailed in the Clerk’s report, The Environmental Protection officer had been in contact with the owner who confirmed that he was renovating the bus and hoped to remove it soon. The bus was still there and so the clerk will contact the Environmental Protection Officer at the end of the month Cllr Harley had also followed up the question of signage to deter overnight parking but the response from SCC was that it would be unlikely that Highways would support this.</p> <p><b>5.02:</b> Cllr Stogdon had obtained verbal confirmation from The Boot that they would be happy to host the defibrillator. The Clerk agreed to follow this up by sending a letter to the Manager. The clerk was pursuing grant opportunities. The previous source available to Freston no longer existed. The British Heart Foundation had, until recently, been offering grants and may resume their funding in the summer of 2023. The Clerk would seek funding also from the Locality funds of the District and County Councillors.</p> <p><b>5.03:</b> To discuss the outcome of the meeting re St. Peter’s Church, Freston. There had been no decisive outcome but another meeting was planned for 8<sup>th</sup> February to continue the discussion. Cllr Stronach suggested a solution could be that the community could support the work of a Church warden. All to be discussed further on 8<sup>th</sup> February.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p><b>5.04:</b> To note the response from Highways re Freston Hill path. The Clerk had forwarded the report received from Highways to County Cllr Harley, who had promised to follow this up as he felt it was unsatisfactory, Highways said no remedial action was necessary. The Clerk would follow this up with Cllr Harley.</p>	Clerk															
6.	<p><b>Administration Matters and new items for consideration:</b></p> <p><b>6.01:</b> To review and, if agreed, adopt the Health and Safety Policy. Cllrs <b>agreed</b> to adopt this policy.</p> <p><b>6.02:</b> To review and, if agreed, adopt the Financial &amp; Management Risk Assessment. Councillors <b>agreed</b> to adopt this and it was duly signed by the Chair and the RFO</p> <p><b>6.03:</b> To review and, if agreed, adopt the Accessibility Statement with reference to the Council's website. Councillors <b>agreed</b> the statement and the clerk would ensure it was put on the website.</p> <p><b>6.04:</b> The contents of the Clerk's report were noted.</p>	Clerk															
7.	<p><b>Finance Matters:</b></p> <p><b>7.01:</b> To receive the RFO's report, including the current balance at the bank. The RFO report had been circulated prior to the meeting. There were no further questions.</p> <p><b>7.02:</b> To approve and discuss the draft budget for 2023/24 including the proposed precept. The budget showed a small deficit between anticipated income and expenditure, but the Council were holding funds in reserve, some of which could be earmarked for future projects.</p> <p><b>7.03:</b> To agree the following payments,</p> <table border="1"> <tr> <td>1.</td> <td>Freston Village Hall, November and January meeting hire charges</td> <td>£ 50.00</td> </tr> <tr> <td>2.</td> <td>HMRC – PAYE to end December 22</td> <td>£ 156.40</td> </tr> </table> <p><b><i>These payments have been authorised.</i></b></p> <p><b>The following payments were outstanding and needed authorisation</b></p> <table border="1"> <tr> <td></td> <td>H. Stogdon – reimbursement for grass cutting payment</td> <td>£ 250.00</td> </tr> <tr> <td></td> <td>R. Ross-Smith – reimbursement for web hosting</td> <td>£ 60.00</td> </tr> <tr> <td></td> <td>Mrs. J. Hazlewood – Salary/hours April – December 22</td> <td>£ 625.87</td> </tr> </table> <p>Cllr Stogdon had authorised the salary payment and it was <b>agreed</b> that the remaining payments should be authorised as soon as possible.</p>	1.	Freston Village Hall, November and January meeting hire charges	£ 50.00	2.	HMRC – PAYE to end December 22	£ 156.40		H. Stogdon – reimbursement for grass cutting payment	£ 250.00		R. Ross-Smith – reimbursement for web hosting	£ 60.00		Mrs. J. Hazlewood – Salary/hours April – December 22	£ 625.87	
1.	Freston Village Hall, November and January meeting hire charges	£ 50.00															
2.	HMRC – PAYE to end December 22	£ 156.40															
	H. Stogdon – reimbursement for grass cutting payment	£ 250.00															
	R. Ross-Smith – reimbursement for web hosting	£ 60.00															
	Mrs. J. Hazlewood – Salary/hours April – December 22	£ 625.87															
8	<p><b>Planning Matters</b></p> <p><b>8.01</b> To receive an update on the planning applications previously considered:  <b>DC/22/05520 Proposal:</b> Application under S73 for Variation or Removal of a Condition following grant of DC/20/01082 - Conversion and extension of former Wheelwright's Workshop to form a new 4-bedroom dwelling, with double garage and associated driveway/parking area. Town and Country Planning Act 1990 (as amended) - To Vary Condition 2 (Approved plans and documents), omission of the cartlodge and reduced scale of extension, alterations as per schedule of works. <b>Location:</b> Workshop at The Forge, Freston Hill, Freston, Ipswich Suffolk IP9 1AB: <b>Granted</b></p> <p><b>DC/22/05543: Proposal:</b> Application for Listed Building Consent - Erection of rear extension and alterations as per schedule of works in conjunction with change to residential use. <b>Location:</b> The Workshop at The Forge, Freston Hill, Freston, Ipswich Suffolk IP9 1AB: <b>Granted</b></p> <p><b>DC/22/05595: Proposal:</b> Householder Application - Erection of 1.8m high timber screening, 2.7m high timber pergola, permeable seating areas, and planting of native hedging and specimen trees. <b>Location:</b> 2 Berners Yard, Harkstead Lane, Woolverstone, IP9 1BF: <b>Awaiting decision</b></p> <p><b>8.02: To consider new planning applications received</b> no new applications had been received for consideration.</p>																

9.	<b>Parish Councillors' Reports and matters discussed :</b> <ul style="list-style-type: none"> <li>• <b>Cllr Stronach</b> reported that Footpath 24 has permitted vehicular access for 2 householders but, because other vehicles are using it, it is getting very churned up and is hazardous for people using the footpath. Cllr Stogdon agreed to check ownership of the land, with the possible solution of putting hardcore down.</li> <li>• It was <b>agreed</b> that a regular Parish newsletter was needed. The next newsletter would include a poll asking parishioners to provide ideas of what Freston Parish needs and how they think the Parish could be improved..</li> <li>• The Coronation celebrations will be discussed with the Village Hall Committee</li> <li>• Parish Council elections take place in May and Councillors will need to re-apply and fill in the necessary nomination forms. The Clerk will provide further information nearer the time.</li> </ul>	Cllr Stogdon        Clerk
10	<b>To consider items to be included in the next Agenda:</b> <ul style="list-style-type: none"> <li>• An update on St. Peter's Church Freston</li> <li>• An update on the Parish Elections</li> </ul>	
11	<b>Dates of future Parish Council Meetings:</b> The next meeting of the Parish Council will be preceded by the Annual Parish Meeting and will be held on Wednesday 5 <sup>th</sup> April. The APM will start at 6.30 p.m. and the Parish Council Meeting will follow.	

The meeting finished at 21.05 p.m.

Henry Stogdon\*

Signed .....

5<sup>th</sup> April 2023

Date.....

*\*These minutes were signed as a true record of the meeting held on 26<sup>th</sup> January. The original signed copy is retained by the Clerk and can be viewed on application to the clerk at [frestonpcclerk@gmail.com](mailto:frestonpcclerk@gmail.com).*