

FRESTON PARISH COUNCIL

Chairman: Henry Stogdon

Clerk: Jo Hazlewood – frestonpcclerk@gmail.com

Minutes of the meeting of **Freston Parish Council** held on 19th July 2023 at 7.00 p.m. at Freston Village Hall.

Present: Cllr H. Stogdon, Cllr H. Mckessy, Cllr V. Penn, Cllr R. Ross-Smith,

In Attendance: Jo Hazlewood (Clerk) County Councillor Simon Harley, District Councillor Daniel Potter. No members of the public were present.

1.	Welcome and Apologies: The Council received apologies from Cllr Stronach which were accepted .	To be actioned by
2.	Declarations of pecuniary and local non-pecuniary interest 2.01: Councillors were invited to declare any pecuniary or non-pecuniary interests relevant to the Agenda – no declarations were received. 2.02: No requests for dispensations were received.	
3.	Public Forum 3.01: To receive a report for information from the County Councillor. The report had been circulated prior to the meeting. Cllr Harley highlighted some key points from the report. He explained that there would be some visual impact of the proposed wind farms, but the structures would be a long way out which would minimise the impact. District Cllr Potter read through his report and answered questions. 3.02: As there were no members of the public present, there were no matters raised under this agenda item.	
4	To consider and approve the minutes of the Parish Council Meeting held on 17 th May 2023. Approval of the Minutes of the meeting held on 17 th May 2023 was proposed by Cllr Stogdon and seconded by Cllr Ross-Smith and all Councillors agreed . The minutes were duly signed by the Chairman.	
5.	Business remaining from previous meetings and ongoing projects: 5.01: To receive an update on the vehicles parked on the layby below Monkey Lodge. The original cars and bus had moved on but other cars/vans were periodically in the laybys overnight. It was suggested that some of their occupants could need help and support. The clerk was asked to collate some information of organisations that could offer support and provide a leaflet which could be distributed to the vehicles parked in the layby. Cllr Stogdon offered to deliver the leaflets. 5.02: To consider the quotes for the proposed defibrillator and, if appropriate, to agree to go ahead with the purchase. The quotes had been circulated and a meeting with Community Hearts Trust, one of the leading charities, had taken place between the Chairman, the Clerk and the General Manager of The Boot. Following a discussion, Cllr Stogdon proposed and Cllr Ross-Smith seconded that the Parish Council go ahead with the purchase of the Zoll AED 3 defibrillator from Community Heartbeat Trust. All Councillors agreed . Training would be available as part of the package and it was pointed out that this would need updating every 2/3 years. Councillors asked the Clerk to order the defibrillator as soon as possible and agreed that the invoice can be authorised before the next meeting, if necessary. 5.03: To receive an update on the CCTV signs: Cllr Ross-Smith confirmed that signs have been put up around the village. He invited councillors to suggest any other key areas. He had three further signs but could obtain more if needed. 5.04: To decide the exact location, including pictorial evidence, of any additional 30 mph sign in order to generate a quote from Highways. Following a discussion, it was agreed that this was very unlikely to receive Highways' approval and therefore no	Clerk Cllr Stogdon Clerk Cllrs

	<p>further action would be taken. However, it was agreed that the current signs needed cleaning.</p> <p>5.05: To receive an update on the proposed Bingo Night – this had been run by the Village Hall Committee and had taken place.</p> <p>5.06: To receive a report on any developments at St. Peter’s Church Freston – Cllr Penn reported that 4 churchyard working parties had been successful and in the future it was hoped a rota of volunteers could be created to help open and close the church.</p>	Cllr Ross-Smith												
.6	<p>Administration Matters and new items or correspondence for consideration:</p> <p>6.01: To consider whether the Parish Council wishes to join the campaign for a 20 mph limit for some village and urban areas. The correspondence and reports had been circulated. Council agreed not to proceed with this.</p> <p>6.02: To consider developing an Emergency Plan for Freston. A skeleton plan as an example had been circulated with the papers. Council agreed in principle to go ahead with a plan. Further work will be needed which will be the subject of a separate meeting.</p> <p>6.03: To note the contents of the Clerk’s report. The Clerk’s report had been circulated. The Clerk would continue to chase the Infrastructure team about the possible CIL payment to Freston as a result of the Woolverstone development.</p>	Cllrs Clerk												
:	<p>Finance Matters:</p> <p>7.01: To receive the RFO’s report, including the balance at the bank. A bank reconciliation, plus a projection to the end of the year had been circulated and councillors noted the contents.</p> <p>7.02: It was noted that the bank reconciliation was duly checked and signed by Cllr Penn as a councillor who was not a signatory to the bank.</p> <p>7.03: To ratify the payments made since the last meeting :</p> <table border="1"> <tr> <td>1.</td> <td>Mr. H. Stogdon – reimbursement of payment for plants & maintenance of the telephone box (agreed 17.05.23)</td> <td>£ 150.00</td> </tr> <tr> <td>2.</td> <td>HMRC – PAYE (paid in accordance of Finance Regulations) prior to deadline of 22nd July</td> <td>£ 74.20</td> </tr> </table> <p>7.04: To agree the following payments:</p> <table border="1"> <tr> <td>1.</td> <td>Freston Village Hall – Meeting hire for May</td> <td>£ 25.00</td> </tr> <tr> <td>2.</td> <td>Mrs J Hazlewood – first quarter salary 2023, ending 30/6</td> <td>£ 296.95</td> </tr> </table> <p>Ratification/Payment of the above was proposed by Cllr Ross-Smith and seconded by Cllr McKessy. All Councillors agreed.</p>	1.	Mr. H. Stogdon – reimbursement of payment for plants & maintenance of the telephone box (agreed 17.05.23)	£ 150.00	2.	HMRC – PAYE (paid in accordance of Finance Regulations) prior to deadline of 22 nd July	£ 74.20	1.	Freston Village Hall – Meeting hire for May	£ 25.00	2.	Mrs J Hazlewood – first quarter salary 2023, ending 30/6	£ 296.95	
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8	<p>Planning Matters:</p> <p>8.01: To receive an update on planning applications previously considered: there were no outstanding applications awaiting a decision from the Planning Authority</p> <p>8.02: To consider new planning applications received: no new applications had been received before the publication of the agenda</p>													
9.	<p>Parish Councillors’ reports</p> <p>To note Councillors’ reports and activities since the last meeting:</p> <ul style="list-style-type: none"> • Cllr McKessy confirmed that UK Power Networks had rectified the low hanging cable and filled in the potholes. She had reported the ditches which were filled with mud and causing flooding to Highways as residents can’t access the bus stop when the road floods. If no action is taken, Cllr McKessy will follow this up with Highways. In the context of this and the ploughing of the footpath, the clerk was asked to contact the contractor who carries out the work for the local farmers to find out when there is likely to be heavy farm traffic in the village and how the Freston infrastructure can be protected. • The Clerk was asked to write to the Babergh to see whether there had been any progress on the cycle path for the peninsula. 	Cllr McKessy Clerk Clerk												

	<ul style="list-style-type: none"> Councillors agreed that a newsletter was needed. Information about the Emergency plan could be included as well as information about the CCTV notices, the purchase of the defibrillator and other events in the village. 	Cllr Stogdon
10.	To consider items to be included in the next agenda: Councillors to email the Clerk with items for the next agenda at least one week prior to the next meeting.	Cllrs
11.	Dates of future Parish Council Meeting: 11th October at 7.00 p.m.	

Meeting finished at 8.05 p.m.

Henry Stogdon

Signed.....

Date: 11th October 2023

Chairman

These minutes were agreed to be a true record of the meeting held on 19th July and were signed by the Chairman at the Parish Council Meeting held on 11th October. The original signed copy is held in the Minute Book and can be viewed upon request.