

Freston Parish Council

Chairman: Cllr Henry Stogdon

Parish Clerk: Mrs Jill Davis e-mail: FrestonPCClerk@gmail.com or Tel: 07984733352

MINUTES of the VIRTUAL MEETING OF FRESTON PARISH COUNCIL held REMOTELY ON MONDAY THE 26TH APRIL 2021 at 7.00pm.

Present: Councillors H Stogdon V Penn and R Ross-Smith

Parish Clerk: Jill Davis

Public: 0

Babergh and Suffolk Councillors: DCllr Jane Gould, SCCllr Wood.

Abbreviations: **Cllr:** Councillor. **PC:** Parish Council. **BDC:** Babergh District Council. **SCC:** Suffolk County Council. **B/MSDCs:** Babergh/Mid Suffolk District Councils. **CAS:** Community Action Suffolk.

PMBMCIC: Pin Mill Bay Management Community Interest Company. **SALC:** Suffolk Association of Local Councils. **LCPAS:** Local Council Public Advisory Service **CEP:** Community Emergency Plan.

VDF: Village Development Framework. **RoW:** Rights of Way. **TAG:** Tourism Action Group. **AONB:** Area of Outstanding Natural Beauty.

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded. This *does not extend* to live verbal commentary.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1.	<p>Welcome by the Chairman: The Chairman opened the meeting at 7.00pm and welcomed everyone. Cllr Stogdon informed the members that the Parish Clerk has resigned and will be leaving on the 31st July 2021</p>
2.	<p>Apologies for absence: to receive and note apologies Cllr Stronach – Absent – No apology received Cllr Jukes – Absent – No apology received</p>
3.	<p>Dispensations: to consider requests No dispensations offered by members Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting. No declarations offered</p>
4.	<p>To approve the minutes of the Parish Council Meeting held on the 13TH OF JANUARY 2021: The minutes were approved by resolution</p>
5.	<p>Public Participation Session: for the public to talk to Cllrs about items on the agenda No public in attendance</p>
6.	<p>Clerk's Report: Items received after publication of the agenda No items since the publication of the agenda</p>
7.	<p>Correspondence: Items received after publication of the agenda No items since the publication of the agenda</p>
8.	<p>Reports: 8.a County Councillor Reports – February 2021/ March 2021/April 2021 SCCllr Wood's reports have been circulated to the members and uploaded to the website. The Parish Council formally thanked SCCllr Wood for all his support and wished him a happy and well-deserved retirement. 8.b District Councillor Reports – February 2021/ March 2021/ April 2021 DCllr Gould's reports have been circulated to the members and uploaded to the website.</p>
9.	<p>Freston Hill 'Bus Stop' Works: SCCllr Wood informed the members that the 'Bus Stop' Works have been approved and have been paid for by his locality budget. However, no work will commence until after the county council elections in May 2021.</p>
10.	<p>Administration Matters: 10.a To update members with January/February/March 2021 hours of work. Parish Clerk minuted that the hours of work have been circulated</p>

	<p>10.b For members to consider who/when and how the Accessibility Regulations will be completed The Chairman informed the members that he would take the responsibility for the completion and would arrange a meeting with the Parish Clerk.</p> <p>10.c To inform the members that April/May working hours to be worked – 30 hours in total Parish Clerk minuted that the hours to be worked in April and May</p> <p>10.d For members to consider approving the Annual Meeting of the Parish Council to be held by zoom on Thursday 6th May at 6.30pm (Limited agenda) This consideration was approved by resolution</p> <p>10.e For members to consider approving the Annual Meeting of the Parish Village to be held by zoom on Thursday 6th May at 7.30pm This consideration was approved by resolution</p> <p>10.f To inform members that BDC/SALC Forum draft minutes have been circulated Parish Clerk informed the members that the draft minutes of the forum meeting has been circulated</p> <p>10.g To update the members concerning the community payback team Parish Clerk informed the members that at the moment the team are only working in Ipswich and Norwich due to transport issues. Once the transport issues are resolved the team will be back up and running. Parish Clerk will update the members when information is available.</p> <p>10.h For members to consider a Late Summer Event for the Parish (Cllr Penn) This consideration was approved by members. Dates and timings to be arranged.</p> <p>10.i For members to consider/update road markings at Freston St T-junction (Cllr Ross-Smith) Parish Clerk to action.</p> <p>10.j To inform members that the Annual statutory Forms will be delivered to all members and need to be returned to the Chairman by Wednesday 5th May 2021. Parish Clerk requested that the forms be back with the Chairman by the 5th of May 2021.</p>
11.	<p>Finance Matters:</p> <p>11.a To update the members with January/February/March/ 2021 Bank Statements Parish Clerk minuted that the Bank Statements have been circulated to members</p> <p>11.b To inform the members that the 2021 -2022 Pay rise has been actioned by SALC - £15.60 Increase for the year. Parish Clerk informed the members that the Pay Award has been actioned by SALC</p> <p>11.c For members to approve SALC's Subscription Cost - £143.65 The consideration was approved by resolution</p> <p>11.d For members to approve SALC's 6-month Payroll Costing - £54.00 The consideration was approved by resolution</p> <p>11.e To inform members that the 1st precept Payment 2021 -2022 £1287.50 will be transferred from BDC April 2021 Parish Clerk informed the members that the 1st Precept Payment will be in the treasures bank account by the end of April 2021</p> <p>11.f For members approving the mileage allowance – 45p per mile This consideration was approved by resolution</p> <p>11.g For members to consider approving the Annual wreath Donation - £20.00 This consideration was approved by resolution</p> <p>11.h To inform members that Section s137 Expenditure for 2021 -2022 is £8.41 per elector Parish Clerk informed the members that the s137 Expenditure for 2021-2022 is £8.41 per elector.</p> <p>11.i For members to consider the Annual donation to Holbrook Academy - £30.00 This item was deferred due to further information requested.</p> <p>11.j For members to consider the Business Redirection Costs for 6 months This consideration was withdrawn</p> <p>11.k Cllr Stogdon to update the members - HSBC Bank Cllr Stogdon informed the members that he has organised the change of address with the bank. Cllr Stogdon will organise for Cllr Jukes to sign the change of address document.</p> <p>11.l For members to consider any requests concerning the Allotments (Cllr Penn) This item was withdrawn</p>
12.	<p>End of Year 2020-2021:</p> <p>12.a To inform members that the Accounts for 2020-2021 have been delivered to the Internal Auditor Parish Clerk informed the members that the accounts are with the Internal Auditor</p> <p>12.b To inform members of the End of Year Bank (2020-2021) Statements Amounts £2971.82 Parish Clerk informed the members that the End of Year Bank Accounts Figures are £2971.82</p> <p>12.c For members to approve the Asset Register for 2020 -2021 The members approved this item by resolution</p>
13.	<p>Planning Matters:</p> <p>13.a To inform members of:</p>

		<p>Discharge of Conditions Application for DC/20/01081 - Condition 3 (Fenestration), Condition 4 (Fireplaces), Condition 5 (Sections) and Condition 6 (Materials) The Forge Freston Hill Freston Ipswich Suffolk IP9 1AB Application. No: DC/21/01601</p> <p>Parish Clerk updated the members with Planning Application DC/21/01601.</p> <p>13.b To update members with planning Application DC/20/03247 Parish Clerk informed the members that the date for the BDC Planning Committee Meeting is still to be confirmed.</p> <p>Please visit https://planning.baberghmidsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage</p>																														
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15.		<p style="text-align: center;">The Date of the Next Parish Council Meetings: Annual Meeting of the Parish Council Thursday 6th MAY 2021 6.30 pm Annual Meeting of the Parish/Village Thursday 6th May 2021 7.30pm held Remotely Via ZOOM</p>																														
16.		<p>Temporary exclusion of press and public: That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed</p> <p>16.a To update members concerning the PC Vacancy Parish Clerk informed the members that other Parish Clerks have been informed of the Parish Clerk Vacancy.</p> <p>16.b For members to consider the next steps for the PC Vacancy The members approved</p>																														

There being no further business the Chairman closed the meeting at 8.25 pm and thanked everyone for attending.

Signed:...Cllr Henry Stogdon.....

Dated:.....22/06/2021.....

The minutes were approved at the meeting held on the 22/06/2021. The Chairman signed the minutes on the 22/06/2021.