

# Freston Parish Council

Chairman: Cllr Henry Stogdon

Parish Clerk: Mrs Jill Davis e-mail: [FrestonPCClerk@gmail.com](mailto:FrestonPCClerk@gmail.com) or Tel: 01473 780159

## MINUTES of the VIRTUAL MEETING OF FRESTON PARISH COUNCIL held REMOTELY ON WEDNESDAY THE 17<sup>th</sup> OF JUNE 2020 at 7.00pm.

**Present:** Councillors H Stogdon, L Jukes and R Ross-Smith

**Parish Clerk:** Jill Davis

**Public:** 2 members of the public

**Babergh and Suffolk Councillors:** Jane Gould

**Abbreviations:** **Cllr:** Councillor. **PC:** Parish Council. **BDC:** Babergh District Council. **SCC:** Suffolk County Council. **B/MSDCs:** Babergh /Mid Suffolk District Councils. **CAS:** Community Action Suffolk.

**PMBMCIC:** Pin Mill Bay Management Community Interest Company. **SALC:** Suffolk Association of Local Councils. **LCPAS:** Local Council Public Advisory Service **CEP:** Community Emergency Plan.

**VDF:** Village Development Framework. **RoW:** Rights of Way. **TAG:** Tourism Action Group. **AONB:** Area of Outstanding Natural Beauty.

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded. This *does not extend* to live verbal commentary.

1. **Welcome by the Chairman:**  
The Chairman opened the meeting at 7.06pm and welcomed everyone.
2. **Apologises for absence:** to receive and note apologies  
Cllr Penn (prior engagement)  
Cllr Stronach (no apology received)  
SCCllr Wood
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.  
No dispensations Requested  
No declarations of Interests received
4. **To approve the minutes of the Parish Council Meeting held on the 20<sup>TH</sup> OF MAY 2020:**  
The members approved for the minutes to be signed by the Chairman.
5. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda  
None requested
6. **Reports:**
  - 6.a **County Councillor Reports**  
David Wood's report has been circulated to the members and uploaded to the website
  - 6.b **District Councillor Reports**  
Jane Gould verbally gave her report. Her report has been circulated and uploaded to the members
7. **Clerk's Report:** Items received after publication of the agenda
  - 7.a **Update re Community Payback Team with the process**  
Parish Clerk informed the members that the teams are in the process of scheduling works and will be touch when there is further information.
  - 7.b **Other items emailed to the members on an ongoing basis**  
Parish Clerk minuted that all emails are forwarded to the members on an ongoing basis.
8. **Correspondence:** Items received after publication of the agenda
  - 8.a **Correspondence received from Clare, Countess of Euston**  
Parish Clerk informed the members of correspondence received from Clare, Countess of Euston thanking everyone in the parish for the support that has ben received to the Royal British legion
  - 8.b **Babergh East Police and Parish Forum Meeting – Cancelled for the 24<sup>th</sup> June 2020**  
Parish Clerk informed the members that the meeting has been cancelled
  - 8.c **Survey Monkey Questionnaire Completed reference SALC**  
Parish Clerk informed the members that the questionnaire had been completed in relation to SALCs request for feedback in relation to Covid -19 Information.
9. **Covid – 19**  
Parish Clerk minuted that all information is emailed to the members
10. **Freston Hill 'Bus Stop' Works:**  
To update the members from information from SCCllr Wood.

**Parish Clerk informed the members of the following:**

SCCllr Wood's Questions to the Highways team had been answered.

That a decision from the Highways team in relation to the works is due within the next few weeks.

SCCllr Wood maybe able to help with the financial costings from his Highways Fund.

11.

**Finance and Administration:****11.a To update members with the hours worked in May 2020**

Parish Clerk informed the members of the hours worked for May 2020

**11.b To update members with the Bank Statement Balances for May 2020**

Parish Clerk informed the members

**11.c For members to consider the Annual Donation to Holbrook Academy £30.00**

The members approved the motion

**11.d For members to consider the Annual Poppy Donation £20.00**

The members approved the motion

**11.e To approve the appointment of the Clerk as the RFO (LGA 1972, s151)**

Jill Davis was approved as the Responsible Finance Officer

**11.f To update the members of section 137.**

This was deferred. Members requested further information

**11.g For members to approve the 0.45p mileage allowance**

This was approved by resolution by the members

**11.h To update members re the defibrillator Grants**

Parish Clerk requested an update re the defibrillator. Members agreed to ask the parish their thoughts on its location.

**11.i To inform members of the legislation re Grants/Donations to the affairs of Church's**

This was deferred for further information requested by the members

**11.j For members to consider a donation to Suffolk Accident and Rescue Service (deferred from May's Meeting)**

This was deferred as the members requested the quarterly budget information

**11.k For members to consider a donation to Survivors in Transition (deferred from May's Meeting)**

This was deferred as the members requested the quarterly budget information

12.

**End of Year 2019 – 2020:****12.a To inform members that the Internal Auditor has certified the 2019 – 2020 accounts**

The RFO informed the members that the accounts have been certified by the Internal Auditor.

**12.b To notify members of the Accounts and Audit Regulations 2020**

The RFO informed the members of the Accounts and Audit Regulations 2020

**12.c To inform the members of the Summary of Rights Information**

The RFO informed the members of the Summary of Rights Information

**12.d To inform members of the process of the Public Dates Publication**

The RFO informed the members of the process involved with the publication of the public dates.

**12.e To inform members that the dates of the public rights are from the 29/06/2020 through to 07/08/2020**

The RFO informed the members of the dates of the Public Rights. The RFO also informed the members that the information will be uploaded to the website and put on to the noticeboards.

**12.f For the members to consider for the accounts to be Exempt**

The members approved by resolution for the accounts for 2019 -2020 to be exempt.

**12.g To update members with the Information from PKF Littlejohn LLP – reference Freston Parish Council being selected for a review (exception if exempt)**

This item was withdrawn.

**12.h For members to approve the Variance Report**

The members approved by resolution the Variance Report.

**12.i For members to approve Section 1 of the Annual Governance Statement 2019/2020 and for the members to approve the Chairman and RFO to sign**

The members approved section 1 of the AGAR to be signed. The Chairman and the RFO were given the authority to sign.

**12.j For members to approve section 2 of the Annual Governance Statement 2019/2020 and for the members to approve the Chairman and RFO to sign**

The members approved section 2 of the AGAR to be signed. The Chairman and RFO were given the authority to sign.

**12.k For members to approve the Exemption Certificate and for the Chairman and RFO to sign**

The members approved for the exemption certificate to be signed. The Chairman and RFO were given the authority to sign.

**12.l To inform members that the Exemption Certificate will be posted by the 20<sup>th</sup> of June 2020 and all financial information will be uploaded to the website by 22<sup>nd</sup> of June 2020**

Parish Clerk informed the members that the Exemption Certificate is to be posted and all the information will be uploaded to the website.

**13. Planning Matters:**

**13.a DC/20/01080 | Full Planning Application - Conversion of and extension to Freston Cottage & Forge to form 1No 3-bedroom dwelling. | The Forge Freston Hill Freston Ipswich Suffolk IP9 1AB**

The members approved the planning application with no comments

**13.b DC/20/01081 | Listed Building Consent - Conversion of and extension to Freston Cottage & Forge to form 1No 3-bedroom dwelling | The Forge Freston Hill Freston Ipswich Suffolk IP9 1AB**

The members approved the planning matter with no comments

**13.c DC/20/01082 | Full Planning Application - Conversion and extension of former Wheelwright's Workshop to form a new 4-bedroom dwelling, with double garage and associated driveway/parking area | Workshop At the Forge Freston Hill Freston Ipswich Suffolk IP9 1AB**

The members approved the planning matter with no comments

**13.d DC/20/01083 | Application for Listed Building Consent - Conversion and extension of former Wheelwright's Workshop to form a new 4-bedroom dwelling, with double garage and associated driveway/parking area | Workshop At the Forge Freston Hill Freston Ipswich Suffolk IP9 1AB**

The members approved the planning matter with no comments

**13.e DC/20/01598 | Discharge of Conditions Application for DC/19/00365 - Condition 7 (Fenestration) | Bond Hall the Street Freston Ipswich Suffolk IP9 1AQ  
Status: Withdrawn**

The planning matter has been withdrawn

Please visit <https://planning.baberghmidsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

**14. The Date of the Next Parish Council Meeting:  
Wednesday 16<sup>th</sup> of September 2020 7.00pm  
Either in the Village Hall or to be held Remotely**

**There being no further business, the Chairman thanked everybody and closed the meeting at 19.45pm**

**Signed:..... Cllr Henry Stogdon.....**

**Dated:.....19/09/2020.....**

**The minutes were approved by the members at the pc meeting on the 16<sup>th</sup> of September 2020.**

**The minutes were signed by the Chairman on 19/09/2020 in the presence of the proper officer.**