

Freston Parish Council

Chairman: Cllr Henry Stogdon

Parish Clerk: Mrs Jill Davis e-mail: FrestonPCclerk@gmail.com or Tel: 07984733352

MINUTES of the VIRTUAL ANNUAL MEETING OF FRESTON PARISH COUNCIL held REMOTELY ON THURSDAY 06TH MAY 2021 at 6.30PM.

Present: Councillors H Stogdon V Penn and R Ross-Smith

Parish Clerk: Jill Davis

Public: 0

Babergh and Suffolk Councillors: None in attendance

Abbreviations: **Cllr:** Councillor. **PC:** Parish Council. **BDC:** Babergh District Council. **SCC:** Suffolk County Council. **B/MSDCs:** Babergh /Mid Suffolk District Councils. **CAS:** Community Action Suffolk.

PMBMCIC: Pin Mill Bay Management Community Interest Company. **SALC:** Suffolk Association of Local Councils. **LCPAS:** Local Council Public Advisory Service **CEP:** Community Emergency Plan.

VDF: Village Development Framework. **RoW:** Rights of Way. **TAG:** Tourism Action Group. **AONB:** Area of Outstanding Natural Beauty.

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded. This *does not extend to* live verbal commentary.

1. **Election of Chairperson Chairman for 2021-2022:** and to sign Declaration of Acceptance of Office
The Chairman opened the meeting at 18.31pm and welcomed everyone.
Cllr Stogdon was elected Chairman for 2021 - 2022
2. **Election of Vice-Chairperson for 2021 – 2022:** to consider
This item was withdrawn
3. **Apologies for absence:** to receive and consider apologies
Cllr Stronach – Absent – No apology received
Cllr Jukes - Resigned
4. **Dispensations:** to consider requests
No dispensations offered
Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
No declarations of Interests
5. **Minutes of the Meeting:** to agree minutes of the meeting held on **26th of April 2021.**
This item was deferred
6. **Legal Documents for Members:** to sign
Declaration of Acceptance of Office, Register of Members' Interests, Councillors Data Protection Checklist and Method of Service of Summons
The members approved for these items to be signed individually as the meeting is being held remotely.
7. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda **AND** to receive **Reports** (if available) from:
 - a) **County Councillor:**
No councillor in attendance and no report supplied
 - b) **District Councillors:**
No councillor in attendance and no report supplied
8. **Clerks Report:** and to consider any action necessary
No further items since the publication of the agenda
9. **Correspondence:** to take any action deemed necessary on correspondence received
No further items since the publication of the agenda
10. **Annual Account 2021-2022 (Annual Return):** to approve
A) 2020 – 2021 Certificate of Exception Chairman and RFO to Sign
B) 2020 – 2021 Bank Reconciliation. Chairman and RFO to Sign
C) 2020 – 2021 Section 1 Annual Governance Statement. Chairman and RFO to Sign
D) 2020– 2021 Section 2 Accounting Statements. Chairman and RFO to Sign
Item 10 was deferred
11. **Public Rights Notice:** to inform
Parish Clerk informed the members that the dates for the Public Rights of Notice are to be confirmed.

- 12. **Administration Matters:**
 - 12.a To update the members with Bank Matters**
Cllr Stogdon informed the members that he would visit the bank concerning a new cheque signatory
 - 12.b To update members with the Change of Address recipients**
Cllr Stogdon informed the members that the change of address document has been signed and sent to HSBC
 - 12.c To update members with the Parish Clerk Vacancy**
Parish Clerk informed the members that no one had shown any interest in the vacancy.
 - 12.d To update/consideration members with the Holbrook Award £30.00**
This item was deferred
- 13. **Payments to Consider:**
 - 13.a Jill Davis 5 Trips to Freston @ £2.70 each = £13.50**
This item was deferred
- 14. **The Next Parish Council Meeting:
To Be Confirmed**
The next date is to be confirmed

There being no further business the Chairman closed the meeting at 6.48 pm and thanked everyone for attending.

Signed:.....Cllr Henry Stogdon.....

Dated:.....22/06/2021.....

These minutes were approved at the meeting held on the 22/06/2021.

The Chairman signed the minutes on the 22/06/2021.