

Freston Parish Council

Chairman: Cllr Henry Stogdon

Parish Clerk: Mrs Jill Davis e-mail: FrestonPCClerk@gmail.com or Tel: 01473 780159

MINUTES of the VIRTUAL MEETING OF FRESTON PARISH COUNCIL held REMOTELY ON WEDNESDAY THE 16th of SEPTEMBER 2020 at 7.00pm.

Present: Councillors H Stogdon, L Jukes, V Penn, and R Ross-Smith

Parish Clerk: Jill Davis

Public: 1

Babergh and Suffolk Councillors: DCllr Jane Gould

Abbreviations: **Cllr:** Councillor. **PC:** Parish Council. **BDC:** Babergh District Council. **SCC:** Suffolk County Council. **B/MSDCs:** Babergh /Mid Suffolk District Councils. **CAS:** Community Action Suffolk.

PMBMCIC: Pin Mill Bay Management Community Interest Company. **SALC:** Suffolk Association of Local Councils. **LCPAS:** Local Council Public Advisory Service **CEP:** Community Emergency Plan.

VDF: Village Development Framework. **RoW:** Rights of Way. **TAG:** Tourism Action Group. **AONB:** Area of Outstanding Natural Beauty.

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded. This *does not extend* to live verbal commentary.

1. **Welcome by the Chairman:**
The Chairman opened the meeting at 7.02pm and welcomed everyone
2. **Apologies for absence:** to receive and note apologies
Cllr Stronach – her apology was noted
3. **Dispensations:** to consider requests
None requested
Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
11.b Cllr Ross- Smith – Own expenses
4. **To approve the minutes of the Parish Council Meeting held on the 17TH OF JUNE 2020:**
The members approved for the minutes to be signed
5. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda
No Items
6. **Reports:**
6.a County Councillor Reports – September
SCCllr Wood's report have been circulated and uploaded to the website
6.b District Councillor Reports – September
DCllr Gould's report have been circulated and uploaded to the website
7. **Clerk's Report:** Items received after publication of the agenda
Parish Clerk has circulated the report to the members
8. **Correspondence:** Items received after publication of the agenda
Parish Clerk informed the members that the Community Payback Team will not be available until April 2021
9. **Freston Hill 'Bus Stop' Works:**
Parish Clerk informed the members that there is no further update at present.
10. **Statutory Documents:**
10.a For members to consider approving the Standing Orders for 2020
The members approved the Standing Orders for 2020
10.b For members to consider approving the Financial Regulations for 2020
The members approved the Financial Regulations for 2020
11. **Finance and Administration:**
11.a To update members with the hours worked in June, July, and August 2020
To minute that the hours of work have been circulated.
11.b For members to consider approving Cllr Ross- Smith's Expenses
The members approved the request. Cllr Ross- Smith abstained from the vote.
11.c To update members with the Bank Statement Balances for June, July, and August 2020
To minute that the bank statements have been circulated to all members.
11.d To update members with the presentation from NALCs presentation at SALCs AGM

Parish Clerk informed the members that the presentation slides have been circulated to them.

11.e To update the members with the Annual National Salary Award

To minute the Annual National Salary Awards have been finalised. No change in Parish Clerks payment.

11.f For members to consider being involved with the Great British Beach Clean (18 -25th September)

Parish Clerk informed the members of the event and requested letting her know if anyone was interested.

11.g For members to consider the implementation of the Defibrillator at the Freston Boot

The members requested the Parish Clerk to gather further information.

11.h For members to consider requesting £250.00 locality Budget from SCCllr David Wood

The members approved the consideration. Parish clerk to action.

11.i For members to consider One Suffolk to complete a basic scan and fix any issues on the website in relation to the Website Regulations £144.00 plus VAT

This item was withdrawn.

11.j For members to consider how often the Newsletter will be published and delivered

The members approved for the Newsletter to be produced every 3 months.

11.k For members to consider how many PC Meetings to hold from January 2021 until March 2022

This item was deferred.

11.l For members to consider the addition of laminated parish maps for the village

The members requested more information.

11.m To inform members that Government Regulations allow parish council meetings to meet virtually up to May 2021.

The Parish Clerk informed the members that the Regulations now allow Parish Councils to virtually meet until May 2021.

11.n For members to consider approving Andrew Whittle to complete the Internal Audit Review for 2020 -2021

The members approved the Internal Auditor for 2020 -2021.

11.o For members to consider approving the Grants Policy

This item was deferred

11.p For members to consider approving the Grants Policy Application Form

This item was deferred

11.q To inform members that no parishioners requested to view the 2019 – 2020 Annual Accounts

To minute that no parishioners requested to view the 2019 -2020 accounts.

11.r To inform members that the Exemption Certificate has been received from the External Auditor

To minute that the Exemption Certificate has been received.

11.s For members to consider approving the Annual Data Protection Fee by Direct Debit from October 2021 £35.00

The members approved for the payment to be made by direct debit. Parish Clerk to action.

11.t For members to consider approving the Annual Insurance Payment £246.40

The members approved the Annual Insurance Payment. Parish Clerk to action.

11.u For members to consider advertising for the two vacancies on the parish council

The members approved the consideration. The information to be uploaded to the website, noticeboards, and the Parish Newsletter.

11.v To inform members of the working from home allowance payment is £8.67 per month

The members approved the working from home allowance

11.w For members to approve the expenses for the clerk May June, July, and September 2020

The members approved the expenses.

11.x To update the members with the Budget Payments year to date

The members have been circulated the Budget Information to date.

11.y Website Regulations – how and who to implement the required work

Cllr Ross- Smith agreed to take on the responsibility of implementing the changes of the website.

12. Planning Matters:

Planning Decisions:

12.a Listed Building Consent - DC/20/02393 – Bond Hall, The Street, Freston, Ipswich. IP9 1AQ.

12. b Planning Permission – DC/20/01082 – Workshop at the Forge, Freston Hill, Ipswich. IP9 1AB.

12.c Planning Permission – DC/20/01080 – The Forge, Freston Hill, Freston, Ipswich. IP9 1AB.

12.d Listed Building Consent – DC/20/01083 – Workshop at the Forge, Freston Hill, Freston, Ipswich. IP9 1AB.

12.e Listed Building Consent – DC/20/01081 – The Forge, Freston Hill, Freston, Ipswich. IP9 IAB.

There were no comments from the members in relation to the Planning Decisions.

Planning Correspondence:

12.f For members to consider a response – Babergh BDC Five-year Housing Land Supply Position Statement 2020 Consultation

The members voted not to respond to Babergh's Five-year Housing Land Supply Position Statement 2020.

12.g For members to consider a response– White Paper Planning for the future Consultation.

The members voted not to respond to the Planning White Paper Consultation

Planning Applications:

12.h For members to consider a response to the Planning Application DC/20/03247

Full Planning Application - Erection of phased development of 22no. dwellings, creation of cycle path links to Holbrook and Chelmondiston, improvements to Berners Hall car park, provision of public open space and landscape enhancements. | Sites and Cycle Paths Woolverstone To Holbrook, Woolverstone To Chelmondiston Main Road Woolverstone Suffolk

This item was deferred, and the members requested an Extraordinary Meeting in relation to this item. Parish Clerk to action.

Please visit <https://planning.baberghmidsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

13.	Payments to Consider:	
	13.a ICO – Data Protection Payment – Direct Debit	£35.00
	13.b Business Services at CAS Ltd – Annual Insurance Payment	£246.40
	13.c Jill Davis – July Salary	£104.48
	13.d Jill Davis – August Salary	£78.27
	13.e Jill Davis – September Salary	£78.47
	13.f HMRC – 2 ND Quarter Payment	£52.40
	13.g Jill Davis – May Expenses	£6.12
	13.h Jill Davis – June Expenses	£5.40
	13.i Jill Davis - July Expenses	£52.20
	13.j Jill Davis – August Expenses	£2.70
	13.k Jill Davis – September Expenses £26.51 [£3.00]	£29.51
	13.l Russell Ross-Smith – Domain Renewal £6.95 [£1.39]	£8.34
	TOTAL	£699.29

The members approved the payments. Cllr Ross-Smith abstained from item 13. l

- 14. The Date of the Next Parish Council Meeting:
Wednesday 16th of DECEMBER 2020 7.00pm
held Remotely Via ZOOM**

There being no further business the Chairman closed the meeting at 8.21pm and thanked everyone for attending.

Chairman:.....Cllr Stogdon.....

Date:.....15/01/2021.....

These minutes were a true record of the meeting held on the 16th September 2020. The Chairman was given the approval to sign the minutes. The minutes were signed in the presence of the Parish Clerk on the 15/01/2021.