

# Freston Parish Council

Chairman: Cllr Henry Stogdon

Parish Clerk: Mrs Jill Davis e-mail: [FrestonPCClerk@gmail.com](mailto:FrestonPCClerk@gmail.com) or Tel: 01473 780159

## MINUTES of the VIRTUAL MEETING OF FRESTON PARISH COUNCIL held REMOTELY ON WEDNESDAY THE 13<sup>TH</sup> OF JANUARY 2021 at 7.00pm.

**Present:** Councillors H Stogdon, L Jukes, V Penn, G Stronarch and R Ross-Smith

**Parish Clerk:** Jill Davis

**Public:** 0

**Babergh and Suffolk Councillors:** DCllr Jane Gould, SCCllr Wood.

**Abbreviations:** **Cllr:** Councillor. **PC:** Parish Council. **BDC:** Babergh District Council. **SCC:** Suffolk County Council. **B/MSDCs:** Babergh /Mid Suffolk District Councils. **CAS:** Community Action Suffolk.

**PMBMCIC:** Pin Mill Bay Management Community Interest Company. **SALC:** Suffolk Association of Local Councils. **LCPAS:** Local Council Public Advisory Service **CEP:** Community Emergency Plan.

**VDF:** Village Development Framework. **RoW:** Rights of Way. **TAG:** Tourism Action Group. **AONB:** Area of Outstanding Natural Beauty.

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded. This *does not extend* to live verbal commentary.

1. **Welcome by the Chairman:**  
The Chairman opened the meeting at 7.00pm and welcomed everyone.
2. **Apologies for absence:** to receive and note apologies  
Not applicable
3. **Dispensations:** to consider requests  
No dispensations offered  
**Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.  
13.c Cllr Ross- Smith – A consideration concerning Cllr Ross-Smith becoming a cheque signatory.
4. **To approve the minutes of the Parish Council Meeting held on the 16<sup>TH</sup> OF SEPTEMBER 2020:**  
The members approved the minutes by resolution
5. **To approve the minutes of the Extraordinary Parish Council Meeting held on the 24<sup>th</sup> of SEPTEMBER 2020**  
The members approved the minutes by resolution
6. **To approve the minutes of the Extraordinary Parish Council Meeting held on the 11<sup>th</sup> NOVEMBER 2020**  
The members approved the minutes by resolution
7. **Public Participation Session:** for the public to talk to Cllrs about items on the agenda  
No members of the public present
8. **Clerk's Report:** Items received after publication of the agenda  
No added items
9. **Correspondence:** Items received after publication of the agenda  
No items
10. **Reports:**  
**10.a1/a2 County Councillor Reports – December 2020/January 2021**  
David Wood gave a verbal report. His report has been circulated to the members and uploaded to the website.  
**10.b1/b2 District Councillor Reports – December 2020/January 2021**  
Jane Gould gave her verbal report. Her report has been circulated to the members and uploaded to the members.
11. **Freston Hill 'Bus Stop' Works:**  
**To update the members if any information has been received.**  
David Wood informed the members that the order has been received by Suffolk County Council, but no decision has been made to date.  
Members highlighted concerns concerning contractors parking in the lay-by when work commences on The Forge dwelling. It was agreed to write to the owners before the work commences.
12. **Administration:**  
**12.a To update members with September/October/November/December hours of work.**

Parish Clerk minuted that the documents had been circulated to the members.

**12.b To update members – still working on the Accessibility Guidelines.**

Parish Clerk informed the members that the website is still being updated.

**12.c For members to consider the next Parish Council Meeting Wednesday 13<sup>th</sup> April 2021 (after Easter Holidays)**

The members approved for the next Parish Council Meeting to be held on Wednesday the 14<sup>th</sup> of April 2021 rather than the 13<sup>th</sup>.

13.

**Finance:**

**13.a To update the members with September/October/November/December 2020 Bank Statements**

Parish Clerk minuted that the Bank Statements have been circulated to the members

**13.b For members to consider works to the footpath in the parish (Cllr Stronach)**

Cllr Stronach informed the members that footpath (24) is becoming uneven due to it being used for approved vehicle access, contractor access and the recent weather conditions. Cllr Stronach offered to finance the work needed to repair the footpath but was unsure of the liability issue. SCCllr David Wood asked for her to email him to get Suffolk County Council's response to this request.

**13.c For members to consider Cllr Ross-Smith as a cheque signatory.**

The members approved the consideration by resolution. Cllr Ross-Smith abstained.

**13.d To inform members that SALC's Subscription will increase by 3%**

Parish Clerk informed the members of the cost increase for 2021 -2022.

**13.e For members to consider removing the Bus Shelter from the Asset Insurance Payments. Insurance Payment will be £218.00 per annum instead of £246.40 (applicable from April 2021)**

Members approved the consideration by resolution.

**13.f For members to consider support with wildflower garden and grants.**

The members requested further information and more accurate costings for the work.

**13.g To inform members with the voided cheque information.**

Parish Clerk informed the members that HSBC would not accept the payment for the HMRC Invoice for quarter 2's payment. Parish Clerk paid the outstanding bill to ensure compliance. The original cheque has been voided and will remain in the 2020 -2021 financial accounts until the Internal Auditor has approved the accounts and then shredded.

**13.h For members to consider the overtime payment to the parish clerk.**

The members approved the overtime payment to the Clerk. The payment will be made in the new financial year – April 2021.

**13.i For members to approve the annual website hosting cost £60.00 inc VAT.**

The members approved the annual costing.

14.

**Budget and Precept 2021 – 2022:**

**14.a For members to consider the precept for 2021 -2022 £2500.00.**

The members approved a precept request of 3% increase, which equates to £2575.00

**14.b For members to approve for the Precept Form to be signed by the Chairman and RFO.**

The members approved for the BDC Precept Form to be signed.

**14.c For members to consider the Budget for 2021 -2022**

The members approved the budget by resolution. The caveat to the approval is that the parish council will endeavour to reduce the payments to balance the budget.

15.

**Planning Matters:**

15.a Householder application – Erection of extension to outbuilding, installation of swimming pool and associated landscaping.

Curium, The Street, Freston. IP9 1AH.

DC/20/04621 Permission Granted.

15.b Non-material amendment – Revisions to fenestration and roof overhangs.

Curium, The Street Freston, IP9 1AH.

DC/20/04621 Approved.

No comments from the members.

Please visit <https://planning.baberghmidsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

16.

**Payments to Consider: January 2021**

|   |         |
|---|---------|
| A Stanley Buxton – Labour, grass cutting St. Peters Church 2020 | £250.00 |
| B SALC – 6 months payroll costing £45.00 VAT £9.00              | £54.00  |
| C Jill Davis – October Salary 2020                              | £78.47  |
| D Jill Davis – November Salary 2020                             | £78.47  |
| E Jill Davis – December Salary 2020                             | £78.47  |
| F Jill Davis – January Salary 2021                              | £78.27  |

|   |                |
|---|----------------|
| G Jill Davis – February Salary 2021                     | £78.47         |
| H Jill Davis – March Salary 2021                        | £78.47         |
| I Jill Davis – October Expenses 2020                    | £5.15          |
| J Jill Davis – November Expenses 2020                   | £55.10         |
| K Jill Davis – December Expenses 2020                   | £23.29         |
| L Jill Davis – January Expenses 2021 £107.60 VAT £10.00 | £117.60        |
| <b>TOTAL:</b>   | <b>£975.76</b> |

The members approved payments A-L.

**17. The Date of the Next Parish Council Meeting:  
Wednesday 14<sup>th</sup> APRIL 2021 7.00pm  
held Remotely Via ZOOM**

**There being no further business the Chairman closed the meeting at 8.18pm and thanked everyone for attending.**

**Signed:.....Cllr Henry Stogdon.....**

**Dated:.....22/06/2021.....**

**These minutes were a true record of the meeting dated 13<sup>th</sup> January 2021.  
The minutes were signed by the Chairman – Cllr Henry Stogdon on the 22/06/2021.**